**<http://ntrp16.org/>**

**North Texas Regional P-16 Council Executive Committee Meeting Minutes**

**March 5, 2024 - 9:00 AM – 11:00 PM**

**Members Present:** Lindsay Bangert, Ray De los Santos, Jorge Figueroa Flores, Javier Garza, Tiffany Gilmore, Lisa Harrison, Abigail Hobart, Jean Keller, Bobby Morris, Anita Perry, Rosalyn Walker

**Greetings and Welcome**

Jean Keller welcomed the Executive Committee members to the meeting and introduced the topics to be discussed.

**Review and Approve January 9, 2024 Executive Council Zoom Meeting Minutes**

Lisa Harrison moved to approve the Executive Committee meeting minutes. Rosalyn Walker seconded the motion to approve. Executive Committee members approved the motion. The minutes will be posted on the Council’s website.

**Review and Approve February 6, 2024 Council Zoom Meeting Minutes**

Bobby Morris moved to approve the Council meeting minutes. Anita Perry seconded the motion to approve. Executive Committee members approved the motion. The minutes will be posted on the Council’s website.

**Discuss and Determine How to Select 2024 – 2025 Council Coordinator/Co-Coordinators**

Jean introduced the discussion of NTRP16 Council leadership in academic year 2024-2025. Lisa Harrison suggested Rosalyn Walker as Council Coordinator. Rosalyn respectfully declined the nomination. Bobby Morris then suggested Christine Hubbard for the position. Christine was not able to attend the meeting, and Jean Keller will talk with Christine about Council coordination.

**Review and Determine 2024 - 2025 Council Committees**

The Council discussed the possibility of either merging committees or the creation of new committees. Anita Perry suggested merging the Professional Development with Communication committee. Lisa Harrison agreed as both committees support each other.

Javia and Bobby suggested Leadership and Sustainability to be renamed to Leadership and Growth and to be merged with Research, Assessment, and Accountability as they both have low attendance and can work together.

Bobby Morris also suggested to create a committee that would focus primarily on recruitment of members for the Council.

After the Executive Committee discussed, they will propose three (3) committees for the Council in 2024-2025

-Communication and Membership

-Professional Learning

-Research

**Discuss and Determine How to Elect 2024 - 2025 Committee Chairs**

Bobby Morris suggested at the April Council meeting, members be asked to assume committee chair and co-chair roles. Jean suggested it may be prudent to maintain one current committee co-chair for continuity and to support new committee leaders in 2024-2025.

**Set 2024 – 2025 Council Calendar Dates and Program Topics (See below)**

Jean led a discussion of dates, formats, and locations of the 2024-2025 academic year Council meetings. It was decided the first and last meetings of the academic year would be face-to- face and the other two meetings would be virtual. The Executive Committee members felt the April meeting should be moved to the end of March due to K-12 testing..

Jean will follow up with Lindsey Banger and Tiffany Gilmore about hosting an in-person Council meeting in Dallas for March 25, 2025.

**Approve April 9, 2024 Council Meeting Agenda**

Jean led the review of the possible agenda for the April 9th meeting to finalize the set topic about the transitions. The Council approved the agenda for the April 9th agenda for the general council.

**Regional Updates and Other Issues for Discussion**

**2023-2024 NTRP-16 Council Meeting Dates and Programs**

9:00 AM – 12:00 PM

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Place | Host | Topics | Program Facilitator |
| April 9th 2024  9 am – noon  [link to register.](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fregistration.esc11.net%2Fcatalog%2Fsessions%2F32847%2F59277&data=05%7C02%7CJean.Keller%40unt.edu%7Ce148e468be4d4f60002d08dc37bb19d2%7C70de199207c6480fa318a1afcba03983%7C0%7C0%7C638446523971212180%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=gBN1sqvToNUsnzk4rCIN5grLKTlEuOnqGNGpHov%2F%2FWE%3D&reserved=0) | ESC Region 11 | Lisa Harrison | Transitions | Lisa Harrison and Rene Parker |

**2023-2024 NTRP-16 Executive Committee Meetings**

9:00 AM – 11:00 PM

|  |  |  |
| --- | --- | --- |
| Date | Place | Topic |
| June 4th 2024 | Virtual | Orientation for 2024 - 2025 Council Coordinator and Committee Chairs. |

**2024-2025 NTRP-16 Council Meeting Dates and Programs**

9:00 AM – 12:00 PM

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Place | Host | Topics | Program Facilitator |
| September 17, 2024  9 am - Noon | Trinity River Campus 4212-C | Rosalyn Walker and  Javier Garza | TBD | Bobby Morris |
| December 10, 2024 | Virtual |  | TBD | TBD |
| February 11, 2025 | Virtual |  | TBD | TBD |
| March 25, 2025 | Dallas College | Tiffany Kirksey | TBD | TBD |

**2024-2025 NTRP-16 Executive Committee Meetings**

9:00 AM – 12:00 PM

|  |  |  |
| --- | --- | --- |
| Date | Place | Host |
| October 2024 |  |  |
| January 2025 |  |  |
| March 2025 |  |  |
| June 2025 |  |  |

**Adjourn**

Jean thanked the Executive Committee members for their thoughtful reflections related to the Council and it future.